

Consent Agenda

Agenda Item #	5D and 5E
Meeting Date	October 6, 2008
Prepared By	Ilona Blanchard, Community Development Coordinator
Approved By	Barbara B. Matthews City Manager

Discussion Item	Single Reading Ordinances: <ul style="list-style-type: none">Authorizing Execution of Contract for Services to Develop a Ten-Year ADA Compliance Plan for City SidewalksAuthorizing Execution of Contract for Services to Conduct a City-Wide Missing Sidewalk Study															
Background	<p>The City’s Year 32 (requested 2005) Community Development Block Grant includes funds for the use of surveying City sidewalks for compliance with Americans for Disabilities Act (ADA) and writing a ten year-plan for improvements. The ADA requires cities and towns to evaluate sidewalks for compliance and to write a plan for bringing them into compliance.</p> <p>The City’s Year B Safe Routes to School grant award includes funding for a Missing Sidewalk Study. The study will evaluate all City streets without sidewalks for feasibility to install sidewalks so that children may walk to schools. This study will also include a priority ranking of all street sections without sidewalks and preliminary cost estimates for higher ranked segments.</p> <p>Both the study and the plan include a public meeting to assist the City with evaluating the importance of routes, ranking criteria and to provide overall input.</p> <p>Staff requested quotes from four firms that have engineering, planning, and landscaping expertise based on contracts currently held with governments in the Washington metropolitan region which were obtained after a competitive bidding process. Staff received four quotes:</p> <table><thead><tr><th></th><th>ADA Compliance</th><th>Missing Sidewalk</th></tr></thead><tbody><tr><td>Toole Design Group</td><td>\$29,538</td><td>\$35,150</td></tr><tr><td>Vanasse Hangen Brustlin</td><td>27,433</td><td>35,143</td></tr><tr><td>Hord Coplan Macht</td><td>48,761</td><td>36,715</td></tr><tr><td>Wallace, Montgomery & Assoc.</td><td>55,538</td><td>84,200</td></tr></tbody></table> <p>After interviewing three firms, and careful consideration, the City has determined that Toole Design Group, LLC provided the most responsive and competitive quote.</p>		ADA Compliance	Missing Sidewalk	Toole Design Group	\$29,538	\$35,150	Vanasse Hangen Brustlin	27,433	35,143	Hord Coplan Macht	48,761	36,715	Wallace, Montgomery & Assoc.	55,538	84,200
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Policy	<p>To support a hierarchy of sidewalks, paths, and bikeways connecting to parks, schools, shops, and other public facilities and provide convenient pedestrian access to places people want to go. - <i>Takoma Park Master Plan</i></p> <p>The ADA requires that towns evaluate their existing system of sidewalks and develop a schedule to provide curb ramps where pedestrian walkways cross curbs. - <i>Title II</i></p>															

Fiscal Impact	<div>Expenditures: Toole Design Group. \$64,688.00</div> <div>Revenues: CDBG Fund: \$30,000.00</div> <div>Safe Routes to School Grant: <u>\$45,000.00</u></div> <div>Total: \$75,000.00</div>
Attachments	<ul style="list-style-type: none"> • Single Reading Ordinance authorizing execution of a contract for services for a City-wide Missing Sidewalk Study • Single Reading Ordinance authorizing execution of a contract for services for a Sidewalk ADA Compliance Plan
Recommendation	Approve the accompanying ordinances.
Special Consideration	The City has additional funds from the Safe Routes to School Grant that must be expended in spring 2009 for installation of missing sidewalks and funds from CDBG that must be expended in fall 2009 for correction of ADA issues on City sidewalks.

Introduced by:

Single Reading:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2008 -

**ORDINANCE AUTHORIZING EXECUTION OF CONTRACT
FOR SERVICES TO DEVELOP A TEN YEAR ADA COMPLIANCE PLAN
FOR CITY SIDEWALKS**

WHEREAS, the City Council has supported the use of Community Development Block Grant (CDBG) funds to survey City sidewalks for compliance with the Americans with Disabilities Act (ADA) and to develop a ten year ADA compliance plan for the City; and

WHEREAS, there has been substantial public support for providing ADA accessibility along City streets; and

WHEREAS, Toole Design Group, Inc. submitted a competitive, responsive quote in the amount of \$29,538.00 for the construction of planned improvements; and

WHEREAS, the contract price is based on a contract for similar consulting services competitively bid by the Maryland-National Capital Park and Planning Commission; and

WHEREAS, this is a cooperative purchase and competitive bidding by the City is not required; and

WHEREAS, the City has received Federal CDBG funds from Montgomery County in the amount of \$30,000 for the completion of this contract; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. The City Manager is hereby authorized to enter into a contract with Toole Design Group, Inc. in the amount of \$29,538.00 for purposes of surveying City sidewalks for ADA compliance and the development of a ten year compliance plan.

SECTION 2. This ordinance shall be effective immediately.

Adopted this: _____ day of October, 2008.

AYES:

NAYS:

ABSTAIN:

ABSENT:

Introduced by:

Single Reading:

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2008 -

**ORDINANCE AUTHORIZING EXECUTION OF CONTRACT
FOR SERVICES TO CONDUCT A CITY-WIDE MISSING SIDEWALK STUDY**

WHEREAS, the City Council has supported the use of Safe Routes to School funds for the creation of sidewalk linkages to schools where there are no sidewalks; and

WHEREAS, there has been substantial public support for walking to school and providing the facilities to do so safely; and

WHEREAS, Toole Design Group, Inc. submitted a competitive, responsive quote in the amount of \$35,150.00 for the evaluation and ranking of all street segments missing sidewalks; and

WHEREAS, the contract price is based on a contract for similar consulting services competitively bid by the Maryland-National Capital Park and Planning Commission; and

WHEREAS, this is a cooperative purchase and competitive bidding by the City is not required; and

WHEREAS, the City has received funds from the State of Maryland in the amount of \$45,000 for the completion of this contract; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND:

SECTION 1. The City Manager is hereby authorized to enter into a contract with Toole Design Group, Inc. in the amount of \$35,150.00 to evaluate City streets and rank them for installation of sidewalks for children to walk safely to school.

SECTION 2. This ordinance shall be effective immediately.

Adopted this: _____ day of October, 2008.

AYES:

NAYS:

ABSTAIN:

ABSENT: